

BUNNY PARISH COUNCIL**Minutes of a meeting of the Parish Council held in Bradmore Methodist Church, Thursday March 15, 2018 at 7.00pm**

Couns. Graham Norbury (Chairman)
 Mrs Chris Brown Mrs Maria Webb (A)
 Pete Pearson Izumi Featherstone
 John Aldred Douglas Kerr(A)

Also present Clerk Mike Elliott.

The chairman reported the resignation from the council of Mrs Penny Wakefield due to personal reasons. The clerk was to send a letter to Mrs Wakefield thanking her for her services.

1] APOLOGIES Couns. Maria Webb and Douglas Kerr

2] DECLARATIONS OF INTEREST There were none

3] MINUTES FROM PREVIOUS MEETING HELD ON FEBRUARY 15, 2018 were accepted as circulated and signed by the chairman

4] CLERK'S REPORT ON PREVIOUS MEETING BUSINESS

Data protection discussions continue on emails, and the appointment of a Data Protection Officer. On emails a costing from Adrian Fretwell had been received saying he could set up individual emails for each councillor –eg Bill Smith @ bunny.parish.email -- at £5 per year per address, e.g for Bunny £50 a year excluding District and County Council members. The same firm are willing to take on our DPO officer position that by law we have to have, for £150 a year. Firms of solicitors who are offering the service are charging £600 - £800.

A Retention Policy is required for general mail / emails. It was agreed the figure be 4 years. The clerk would read through anything older than the retention time and decide if it can be shredded. If kept, establish an on-line file to record what is being kept over the time and why. The clerk said the work could not be undertaken within the normal hours.

Notts County Council say the Gotham Lane end overhanging branches will be cleared.

5] REPORT FROM THE DISTRICT AND COUNTY COUNCIL MEMBER

There was no report.

6] ITEMS FROM THE PUBLIC

There were no members of the public present.

7] CORRESPONDENCE

Details of the Notts CPRE best kept village competition for 2018 were received. It was agreed to seek comment from residents through an item in Bunny Bulletin. The clerk was to ask Community Heart Beat if it could organise CPR training on Tuesdays in April other than the first date and to explain the village hall was currently out of use due to water damage.

A letter from Co-Op funding was to be circulated to all members, and Coun. Featherstone was to contact the Co-Op. The clerk was asked to submit a claim to Coun. Adair for possible funding by him towards the £109 required to fund provision of a new single goalpost on the allotment playing area following a request for a goalpost by a local youngster.

8] HIGHWAY MATTERS

Coun. Featherstone said she had cleaned the two road signs.

9] COMMUNITY ROAD SAFETY GROUP, CRIME FIGURES AND NEIGHBOURHOOD WATCH SCHEME

There were no reports.

10] PLANNING

Rushcliffe Borough Council Applications There were none

Rushcliffe Borough Council Decisions There were none

11] FINANCE

–Payment of Accounts were approved as per the circulated list.

– Appointment of David Dixon as Internal Auditor. Was confirmed

- Appointment of Data Protection Officer Adrian Fretwell was confirmed.

12] VILLAGE HALL

The chairman reported on the position concerning the forced closure of the village hall following frozen water pipes during the recent period of severe weather and said it was not possible at present to say when the building would be in a fit state to bring back into full use. He said as the hall is under the insurance of the Bunny Charities they were dealing with the insurance company. Visits had been made to the building by a plumber and an electrician. The question of loss of income during the closure of the hall would be looked at from the point of view of the council's own insurance.

There had been a meeting of the Village Hall Advisory committee and the notes from it which had been circulated would be considered at the next meeting.

13] ENVIRONMENT

The question of the need for refurbishment of the Willow Tunnel on the village green was raised as was a possible need for similar work on the picnic tables there. The matter would be looked at during the next meeting.

The chairman said the matter of the commemoration of the ending of WW1 in 1918 was being progressed.

14] FOOTPATHS

A report prepared by Coun. Pearson had been circulated and recommendations in it for an enhancement scheme to included identifying good view points, making them open throughout the year and provide seating at two strategic points on them. The report also called for a minor diversion of footpath no. 19 off Gotham Lane and through Bunny Wood. The council approved the recommendations and Coun. Pearson would provide the necessary information for the clerk to forward to those involved.

15] CASUAL VACANCY The clerk was asked to deal with the fact the council now had two vacancies.

16] AGENDA ITEMS FOR NEXT MEETING, APRIL 19 2018

Village Hall Advisory notes.

Need for refurbishment of the Willow Tunnel and the picnic tables on the village green.